



East Ohio Conference of The United Methodist Church

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For Immediate Release – January 8, 2018

East Ohio Conference Seeks Communications Specialist

The Communications office of the East Ohio Conference of The United Methodist Church seeks a self-starting individual with excellent written and oral skills to join the team as Communications Specialist.

Under the supervision of the Director of Communications, the Communications Specialist will:

- Promote ministries of the East Ohio Conference through words, pictures, and video production
- Disseminate information via social media channels
- Publish the *E-News* electronic newsletter
- Respond to general communications inquiries
- Perform administrative tasks, and other duties as assigned

Successful candidates will have:

- Knowledge of communication processes, tools, and technology
- Ability to think creatively
- Experience working with Microsoft and Adobe products

Interested applicants should submit a current resume along with a cover letter that explains what makes you the best candidate to be a Communications Specialist for the East Ohio Conference of The United Methodist Church. The East Ohio Conference is an equal opportunity, at will, employer.

Requested documents accepted via e-mail only to Director of Communications Rick Wolcott at wolcott@eocumc.com.

The East Ohio Conference exists to live out its vision to equip and support local churches to grow in their capacity to bear fruit that lasts:

- being disciples, making disciples, and maturing disciples of Jesus Christ;
- being God's agents of transformation in our communities and throughout the world; and
- being bold and courageous leaders in reaching new people, younger people, and a more diverse people.