

**Broadway United Methodist Church  
New Philadelphia, Ohio**

**Job Posting: Director of Children's Ministries and Christian Education**

**Date Posted:** 3/21/2017

**Job Type:** Twenty hours per week, including Sunday mornings.

**Job Description:**

This is a key staff position because Broadway Church has a growing population of children and a calling from God to help children know Jesus and grow in faith. Our director will oversee and coordinate the Christian Education program for children from birth through fifth grade, recruit teachers for Sunday morning classes and volunteers to care for children in the nursery, supervise the Vacation Bible School, and coordinate other events for children during the year. The leader will relate well with all ages, train and encourage teachers, be comfortable in a leadership role, be able to share a genuine faith, and work with the staff team to provide experiences for children to grow in fellowship and faith.

**Qualifications:**

- Integrity, Christian faith and character, and a heart to serve.
- Training and experience to lead and inspire teachers, volunteers, and children.
- A committed, personal relationship to the Lord Jesus Christ, a love for children, and a deep commitment to the spiritual growth of children.
- Skilled at working with others, recruiting volunteers, and developing leaders in their gifts.
- Able to train teachers, leaders, and workers with children.
- Organized and responsible in planning, delegating, and developing ministries and events.
- Ability to maintain the confidentiality of information received as such.
- Computer skills including Microsoft Word, PowerPoint, email, and the Internet.
- Flexibility to perform additional duties in the area of Christian Education as assigned by the Pastor or Staff Parish Relations Committee (SPRC).

**Details:**

- The position will close when a suitable candidate has been selected.
- The church web page [www.broadway-umc.org](http://www.broadway-umc.org) will be useful to interested candidates wanting to know more about our congregation.

**Submit Résumés To:**

**Pastor Mick Foster**

**Broadway United Methodist Church**

**120 Church Ave. SE.**

**New Philadelphia, Ohio 44663**

**Electronic submissions are acceptable at: [bumc@broadway-umc.org](mailto:bumc@broadway-umc.org)**