

**LAY SERVANT ANNUAL REPORT**  
**EAST OHIO CONFERENCE**  
**REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE**

*Please print:*                      **Report for year ending June 30<sup>th</sup>, 20**

Name (Mrs.    Ms.    Mr.    )

Address

City/State/Zip

Telephone (Home)

(Cell)

E-mail

Name of District

Name of Church

**REQUEST OF THE LAY SERVANT**

**Initial Application** for recommendation to begin as a Local Church Lay Servant

Recommendation for renewal as a **Local Church Lay Servant**

Recommendation to become **Certified Lay Servant**

Recommendation for renewal as a **Certified Lay Servant**

Recommendation for renewal as a **Certified Lay Speaker**

Recommendation for a Certified Lay Servant to become a **Lay Speaker** *(as newly defined in 2016 BOD)*

*(Upon completion of the required course work, the Lay Speaking candidate will be examined by the district committee on Lay Servant Ministries and recommended to the conference committee on Lay Servant Ministries for certification.)*

**List the year in which the following Required Courses have been completed:**

Leading Worship

*(Book: Worshiping with United Methodists Revised Edition)*

Discover Your Spiritual Gifts

*(Books: Each One a Minister & Your Spiritual Gifts Inventory)*

Leading Prayer

*(Book: Let the Whole Church Say Amen!)*

United Methodist Heritage

*(Book: Living Our Beliefs: The United Methodist Way)*

United Methodist Polity

*(Book: Polity, Practice and the Mission of the United Methodist Church)*

Preaching

*(Indicate which Book below - only need one of the following:*

*Go Preach!      From Your Heart to Theirs      From Pew to Pulpit*

What year did you complete or renew the Basic Course?

What year did you complete the last Advanced Course?

What was the title of the last Advanced Course?

Date of last review for Lay Speaker status?

*(As per ¶1267.4d of The 2016 Discipline of The U. M. Church Lay Speakers are to interviewed by the District Committee on Lay Servant Ministries every three years).*

I am an active member of The United Methodist Church. I support The United Methodist Church with my prayers, my presence, my gifts, my service, and my witness.

**Lay servant's signature:**

**Date**

**RECOMMENDATION OF THE PASTOR AND CERTIFICATION THAT THIS APPLICANT HAS BEEN RECOMMENDED BY THE CHURCH COUNCIL OR CHARGE CONFERENCE**

**Pastor's signature:**

**Date**

**RECOMMENDATION OF THE DISTRICT SUPERINTENDENT**

**Superintendent's signature:**

**Date**

*Please complete all information on the next page.*

# REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE

Lay Servant's Name

## **MINISTRIES BY THE LAY SERVANT**

**During the past year, I have participated in Caring ministries:** Give detail to each

served as a volunteer in a care-giving institution  
provided one-on-one caring  
at a hospital, nursing home, or to a shut-in  
in membership/evangelism visitation  
served in caring/outreach projects (food pantry, prison ministry, etc.)  
other caring activities (please list)

**During the past year, I have participated in Leading ministries:**

Within the church as a member of a committee, board, commission, council, or task force, etc.  
local church      district      conference      jurisdiction/general church  
Beyond the local church, as a volunteer and witness in other leading activities.  
(Please list)

**During the past year, I have participated in Communicating ministries:** Give detail to each

brought message in      worship services  
served as worship leader in      services  
delivered      devotional messages  
taught      classes  
shared my faith story  
other communicating activities (Please list)

**During the past year, I have participated in additional opportunities for ministry:**

## **PERSONAL AND SPIRITUAL GROWTH BY THE LAY SERVANT**

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating and speaking?

## **FEEDBACK BY THE LAY SERVANT**

Do you feel called to be in service in any area of ministry, either in the church or outside the church, in which you are not currently involved?      Yes      No      If yes, please list areas below.

What additional training or support do you need or would suggest to further your ministry as a Lay Servant?

Give any recommendations you have for improving the Lay Servant Ministries in your District or Conference.

*After this form is completed and signed by those listed above, the Recording Secretary of the Charge Conference is requested to reproduce copies for (1) Lay Servant, (2) District Director of Lay Servant Ministries, (3) District office.  
The Recording Secretary of the Charge Conference keeps the ORIGINAL.      Rev. 6/2017*