

Administrative Board Recommendation Form

Dear Administrative Board Chairperson,

We are asking the Administrative Board of the local church of each applicant to interview the applicant and to consider a formal recommendation. **If the Board does not have a regular meeting prior to the scholarship deadline of March 17, 2017 then we do approve of this process being handled by at least the Ad. Board Chairperson, Pastor, and the church Lay Leader (or the local church Board of Higher Ed.).**

The Board, or the group of persons listed above, shall interview the student concerning his or her commitment to Christ, involvement in the United Methodist Church, career goals and college plans. It is our hope that every interview team will take seriously this responsibility and not sign these forms until said interview takes place (a phone conversation may also suffice when student is attending school away from home).

Please GIVE this completed form to the Applicant, so that they may turn it in with all their materials by March 17, 2017. PLEASE do not send separately!

It is not required of a church to contribute to the United Methodist Student Day offering for a student to receive an East Ohio Scholarship. However, such a contribution is strongly encouraged as the amount available for scholarships is related to contributions. If you have any questions, please contact *Kaye Wolfinger* at 800-831-3972 Ext. 116.

Sincerely,

East Ohio Scholarship Committee

This is to certify that the Administrative Board/or representative body of the _____

United Methodist Church located at (church address) _____

met on (date) _____ to recommend applicant _____

for an _____ **Scholarship.**

(List Scholarship Applying For)

The applicant was received into membership in this congregation on _____

Date

Board Chairperson's Signature

Board Chairperson's Printed Name

Pastor's Signature

Pastor's Printed Name

Pastor's Phone Number

Pastor's E-mail Address